

Academic year chart 20/24

Notes

The chart (on page 2 of this document) is an illustration of the 2023/24 academic year as agreed by Senate on 13 September 2023.

1. The dates for the main Revision & Assessment periods are as shown on the academic year chart.
2. Award ceremony dates are to be confirmed.
3. Bank holiday dates are shown in their normal, expected slots, but may not be definitive.
4. University holiday dates are shown in their normal configurations around bank holidays, but may not be definitive.
5. The dissertation period is a period of time specific to postgraduate taught masters programmes, in which students complete their masters dissertation. It usually begins at the end of Semester 2 and continues over the summer period.

iTrent in-semester annual leave for staff in academic grades

When staff in the academic grades (i.e. from Lecturer through to Professor) request annual leave they will need to select whether their requested leave is in an in-semester or out-of-semester period. This determines if authorisation is required (it is required for leave during the in-semester period but not during the out-of-semester period).

The in-semester period is defined as the periods shown in the chart above with a white background - i.e. those marked with S (Study days), R/A and [A] days (Revision and assessment days), and W (Welcome days for new students). Therefore when staff in the academic grades request annual leave falling within any of these dates they should always select the in-semester option.

Leave can be booked via [Employee Self-Service](#).

Key to the academic year chart for 2023/24

S	Study days
V	Christmas/Easter vacation weekdays other than University holidays

Academic year cha2023/24

Week No.	Week commencing	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Research Activity	Taught Activity	Vacation Periods
45	7 Aug 23		Dissertation period	Summer vacation
46	14 Aug 23	V/SA	V/SA	V/SA	V/SA	V/SA	[V/SA]	.		Dissertation period	